Radio Procedures for Burlington Airport  
  
**Some General Points:  
A. Remember who you are, where you are, and what you want to do  
B. Always repeat frequencies, altimeter settings, headings, altitude assignments, and any clearances  
C. If you don't understand what was said, ask again**  
  
When climbing through 3,500 contact Boston Center on **135.25**.

*Wait until you have an opening to talk, don't cut in the middle of a conversation.*

Boston Center, Cessna 733LL.

BC says, Cessna 733LL, go ahead.

Boston center, 733LL, a C-172 is just off Potsdam Airport climbing through 3,500 for 5,500, VFR to Burlington, request flight following.

BC says, Roger 733LL squawk \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

You repeat, squawk, \_\_ \_\_ \_\_ \_\_, 3LL

BC says Cessna 733LL, radar contact one zero miles east of Potsdam.

You acknowledge, 3LL.

When you get a little closer to Burlington, Listen to ATIS (Automatic Terminal Information Service) on **123.80**  for:

A. Information:\_\_\_\_\_

B. Winds:\_\_\_\_\_\_\_\_

C. Altimeter Setting:\_\_\_\_

D. Runway(s) in use:\_\_\_\_\_\_\_\_\_\_\_\_

E. Notams:\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Boston center says, 733LL, contact Burlington Approach on **121.1**.

Roger, Burlington Approach on 121.1, 3LL.

Burlington Approach, Cessna 733LL with \_\_\_\_\_\_\_\_\_\_(ATIS code), level 5,500.   
  
BTV Says 733LL, Burlington altimeter 29.92, and they may give landing instructions, however these are early landing instructions and may change when you talk to the tower.  
  
Even though are you VFR, tell approach that you are about to start your decent, Burlington Approach, 3LL leaving 5,500 for 2,000.  
  
BTV says; 3LL thank you, or if they don't care they will say 3LL you are VFR.  
  
As you approach the airport, approach will say 733LL contact tower on **118.3**  
  
You say, Roger, 3LL 118.3, then listen to the tower frequency and say,  
  
Burlington Tower, 733LL with you, and you could mention the landing instructions like, BTV tower, 733LL with you straight in runway 15.  
  
Tower says, 3LL continue for runway 15.  
  
Roger, continue for runway 15. At this time you do not have clearance to land, and also they may change runways on you depending on the traffic at the airport.  
  
Tower says 3LL, winds are 160 at 10, runway 15 cleared to land.  
  
Roger 3LL cleared to land runway 15.  
  
Tower says, 3LL turn right next taxiway and contact ground **126.30**  
  
Roger, 3LL next right and contact ground 126.30  
  
*After clearing the runway call ground and tell them where you are going, Burlington ground, 3LL with you, Heritage. (That's the FBO)  (sometimes tower will have you stay on their frequency to taxi to the ramp, don't  
change to ground until told to do so)*  
  
Roger 3LL taxi to the ramp.  
  
*Now you are ready to depart the airport. Listen to ATIS again for the current code, and then dial in the ground frequency, 126.30. Once again, listen before talking. (sometimes at bigger airports, you must call clearance delivery before calling ground)*  
  
Burlington ground, Cessna 733LL at Heritage with information\_\_\_\_\_\_\_\_(ATIS Code), ready to taxi for a north west departure.  
  
Ground says, 733LL taxi to runway 1 via Alpha, squawk 1224 Departure frequency 121.1,  
  
Roger 3LL taxi to runway 1.  
  
*Ttaxi to the runway paying attention to the hold short line and do your run-up, switch to tower on* ***118.3*** *(You will not be told to switch to tower)*  
  
Burlington tower, 3LL holding short of runway 1 ready for departure  
  
Tower says; 3LL fly runway heading, cleared for takeoff runway 1.  
  
3LL, cleared for takeoff runway 1, fly runway heading without delay proceed to the runway and takeoff, you might want to check to make sure your transponder is on.  
  
Tower will say, 3LL contact departure **121.1**, have a nice flight  
  
3LL 121.1, gooday  
  
Burlington Departure, 3LL, runway heading  
  
733LL, Burlington Departure, radar contact turn left on course climb to 4,500.  
  
3LL on course, climbing to 4,500. *At this point if there is no traffic or no other changes they may not talk to you again until they say*  
  
733LL radar service is terminated, squawk 1200, frequency change approved, have a nice flight

(*He may also offer flight following back to Potsdam, if you accept this, he will hand you off to Boston Center on 120.35)*  
  
3LL 1200, thanks for the help, so long.